

**GRANT ACQUITTAL REPORT**

July 2016

This Report will be provided to the Board

|  |  |  |  |
| --- | --- | --- | --- |
| **PROJECT OVERVIEW** | | | |
| **Grant no** | **AP** | **Date of report** | **/ / 20** |
| **Grant recipient** |  | | |
| **Project title** |  | | |
| **PROJECT OUTCOMES: *outline the project outcomes during the reporting period*** | | | |
| **Describe the intended project outcome/s, and whether they were met. Where the outcomes were different from those proposed in the grant application, explain the reasons for the variation** | | | |
|  | | | |
| **PROJECT OUTPUTS: *list the main outputs during the reporting period*** | | | |
| **Outline the project outputs. Where the outputs were different from those proposed in the grant application, explain the reasons for the variation.** | | | |
|  | | | |
| **Please provide an assessment of the project’s effectiveness – did the project meet its key success indicators?** | | | |



|  |
| --- |
|  |
| **Do you have any other comments on the project?** |
|  |
| **Do you have any comments/feedback on ECA’s procedures?** |
|  |
| **Please list any attachments to the report (reports, submissions, media releases, etc) – please identify any that should not be posted on the website.** |
|  |
| **PROJECT EXPENDITURE** |
| **The Funding Agreement (clause 3.3) requires you to provide a detailed breakdown of the costs and expenses associated with the grant – attach that to this report.** |